

CEREBRAL PALSY AFRICA

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CEREBRAL PALSY AFRICA

I report on the accounts of the charity for the year ended 31 March 2019, which are set out on pages 9 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In the course of my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - (ii) to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Roseanne Bennett BSc (Hons) FCA

17 Walkergate
Berwick-upon-Tweed
Northumberland
TD15 1DJ

Dated:

CEREBRAL PALSY AFRICA

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Income from:					
Donations and legacies	3	17,009	22,017	39,026	21,775
Charitable activities	4	561	-	561	862
Total income		<u>17,570</u>	<u>22,017</u>	<u>39,587</u>	<u>22,637</u>
Expenditure on:					
Costs of generating donations and legacies	5	466	-	466	216
Fundraising trading: costs of goods sold	5	1,297	-	1,297	1,080
		<u>1,763</u>	<u>-</u>	<u>1,763</u>	<u>1,296</u>
Charitable activities	6	9,493	21,161	30,654	29,472
Total resources expended		<u>11,256</u>	<u>21,161</u>	<u>32,417</u>	<u>30,768</u>
Net incoming/(outgoing) resources before transfers		6,314	856	7,170	(8,131)
Gross transfers between funds		1,250	(1,250)	-	-
Net income/(expenditure) for the year/ Net movement in funds		<u>7,564</u>	<u>(394)</u>	<u>7,170</u>	<u>(8,131)</u>
Fund balances at 1 April 2018		<u>14,268</u>	<u>6,494</u>	<u>20,762</u>	<u>28,893</u>
Fund balances at 31 March 2019		<u><u>21,832</u></u>	<u><u>6,100</u></u>	<u><u>27,932</u></u>	<u><u>20,762</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

CEREBRAL PALSY AFRICA

BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	2019 £	£	2018 £	£
Current assets					
Debtors	11	3,427		2,208	
Cash at bank and in hand		25,284		21,290	
		<u>28,711</u>		<u>23,498</u>	
Creditors: amounts falling due within one year					
	12	(779)		(2,736)	
Net current assets			27,932		20,762
			<u>27,932</u>		<u>20,762</u>
Income funds					
Restricted funds	13		6,100		6,494
Unrestricted funds			21,832		14,268
			<u>27,932</u>		<u>20,762</u>

The financial statements were approved by the Trustees on

.....
Sandy Donaldson - Treasurer
Trustee

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

Charity information

Cerebral Palsy Africa (the charity) is a Scottish Charitable Incorporated Organisation which is administered and managed in accordance with its constitution and registered with the Office of the Scottish Charity Regulator (OSCR), number SC036501.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's constitution, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The restricted income received during the year has been spent on projects in accordance with the restrictions imposed.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants are recognised in full in the year in which they are receivable.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to the activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Expenditure on charitable activities comprise the costs incurred by the charity in working to meet its stated charitable objectives. Governance costs are those costs incurred in providing the governance infrastructure which allows the charity to operate and comply with constitutional and statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Foreign exchange

Monetary assets and liabilities denominated in foreign currencies are translated into Sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. The differences are taken to the Statement of Financial Activities (SOFA).

1.9 Taxation

Cerebral Palsy Africa is recognised as a charity by HM Revenue & Customs. Accordingly, its investment income, including capital gains, is exempt from taxation and income tax is recoverable on subscription and donations paid under gift aid.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£
Donations and gifts	17,009	22,017	39,026	21,775
Donations and gifts				
Gift aid	1,267	-	1,267	442
Other grants and donations	14,551	-	14,551	6,242
Lloyds TSB Foundation	-	-	-	15,091
The Corra Foundation	-	22,017	22,017	-
	17,009	22,017	39,026	21,775

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

4 Charitable activities

	2019 £	2018 £
Paper furniture donations	100	110
Paper furniture sales	461	752
	<u>561</u>	<u>862</u>
	<u><u>561</u></u>	<u><u>862</u></u>

5 Raising funds

	2019 £	2018 £
Costs of generating donations and legacies		
Seeking donations, grants and legacies	466	216
	<u>466</u>	<u>216</u>
Fundraising trading: costs of goods sold		
Fundraising trading: costs of goods sold	1,297	1,080
	<u>1,297</u>	<u>1,080</u>
	<u><u>1,763</u></u>	<u><u>1,296</u></u>

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

6 Charitable activities

	Activities undertaken directly 2019 £	Activities undertaken directly 2018 £
Malawi: APT course	-	3,195
Zambia	-	691
Travel expenses	711	118
Malawi: Fit for school	20,557	12,552
PFE workshop	604	-
Miscellaneous expenses	157	306
Insurance	1,356	1,156
Nigeria: APT course	-	1,388
Malawi: CPA APT visit	173	3,277
Ghana	2,209	6,189
South Africa: APT course	500	-
Other PFE funds	3,787	-
	<u>30,054</u>	<u>28,872</u>
Share of governance costs (see note 7)	600	600
	<u>30,654</u>	<u>29,472</u>
Analysis by fund		
Unrestricted funds	9,493	13,725
Restricted funds	21,161	15,747
	<u>30,654</u>	<u>29,472</u>

7 Support costs

	Support costs £	Governance costs £	2019 £	2018 £
Independent examiners fee	-	600	600	600
	<u>-</u>	<u>600</u>	<u>600</u>	<u>600</u>
Analysed between Charitable activities	-	600	600	600
	<u>-</u>	<u>600</u>	<u>600</u>	<u>600</u>

Governance costs includes payments to the independent examiner of £600 (2018: £600) for independent examination fees.

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

8 Trustees

No remuneration (2018: £Nil) directly or indirectly out of the funds of the charity was paid or payable for the year to any trustees or to any persons known to be connected with any of them.

No reimbursement (2018: £Nil) of expenses has been made or is due to be made to any trustee in respect of the year.

9 Employees

There were no employees during the year.

10 Financial instruments	2019	2018
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	3,005	1,698
	<u> </u>	<u> </u>
Carrying amount of financial liabilities		
Measured at amortised cost	779	2,736
	<u> </u>	<u> </u>
11 Debtors	2019	2018
	£	£
Amounts falling due within one year:		
Other debtors	3,005	1,698
Prepayments and accrued income	422	510
	<u> </u>	<u> </u>
	<u>3,427</u>	<u>2,208</u>
	<u> </u>	<u> </u>
12 Creditors: amounts falling due within one year	2019	2018
	£	£
Other creditors	179	2,136
Accruals and deferred income	600	600
	<u> </u>	<u> </u>
	<u>779</u>	<u>2,736</u>
	<u> </u>	<u> </u>

CEREBRAL PALSY AFRICA

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers	Balance at 31 March 2019
	£	£	£	£	£
Restricted Funds	6,494	22,017	(21,161)	(1,250)	6,100

The Restricted Funds are used by the trustees to correctly classify and record those funds subject to specific restricted conditions imposed by the donor.

The transfer of £1,250 from the Unrestricted Fund to the Restricted Fund has been carried out to realign fund balances at the year end, following direct charitable costs being treated as unrestricted in the prior year. This transfer has been agreed by the trustees.

14 Analysis of net assets between funds

	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £	Total 2018 £
Fund balances at 31 March 2019 are represented by:				
Current assets/(liabilities)	21,832	6,100	27,932	20,762
	<u>21,832</u>	<u>6,100</u>	<u>27,932</u>	<u>20,762</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2018: None).

CEREBRAL PALSY AFRICA

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	£	2019 £	£	2018 £
Donations and legacies				
Donations and gifts	17,009		6,684	
Lloyds TSB Foundation (Restricted Fund)	-		15,091	
The Corra Foundation (Restricted Fund)	22,017		-	
	<hr/>	39,026	<hr/>	21,775
Incoming resources from charitable activities				
Paper furniture donations	100		110	
Paper furniture sales	461		752	
	<hr/>	561	<hr/>	862
Total incoming resources		39,587		22,637
		<hr/>		<hr/>
<u>Resources expended</u>				
Costs of generating funds				
Costs of generating donations and legacies				
Just Giving.com administration costs	216		216	
Afrikids donation	250		-	
	<hr/>	(466)	<hr/>	(216)
Fundraising trading : costs of goods sold				
Trading costs		(1,297)		(1,080)
		<hr/>		<hr/>
Balance Carried Forward		37,824		21,341

CEREBRAL PALSY AFRICA

DETAILED INCOME AND EXPENDITURE ACCOUNT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2019

	2019		2018
	£	£	£
Balance Brought Forward	37,824		21,341
Charitable activities			
Activities undertaken directly			
Zambia: APT Course	-		691
Travel expenses	711		118
Miscellaneous expenses	157		306
Insurance	1,356		1,156
Nigeria: APT course	-		1,388
Malawi: CPA APT visit	173		3,277
Ghana conference	2,209		6,189
South Africa: APT course	500		-
Other PFE funds	3,787		-
Malawi: Course for APT (Restricted Fund)	-		3,195
Malawi: Fit for School (Restricted Fund)	20,557		12,552
PFE Workshop	604		-
	<hr/>		<hr/>
	(30,054)		(28,872)
Governance costs			
Independent examination fee	600		(600)
	<hr/>		<hr/>
	(600)		(600)
Surplus/(Deficit) for the Year	7,170		(8,131)
	<hr/> <hr/>		<hr/> <hr/>